



**Riverside Cemetery Committee  
DRAFT Minutes  
Thursday, October 12, 2017  
10:00 a.m.  
Town Hall – Jordan Conference Room**

**Welcome**

**Roll Call**

Present-

Jessie Timberlake, Chairman

Gerald Sherry

Sharon Smarc

Debra Lane, Town Clerk

**Public Comments**

No members of the public were present.

**Approval of Minutes – August 23, 2017**

Moved by Sharon Smarc and Seconded by Gerald Sherry to approve the minutes of the meeting held on August 23, 2017 as written.

(3 yes) (0 no)

**Request to Purchase Lots**

Marie A. D'Arrigo (Haddad)

Moved by Gerald Sherry and Seconded by Sharon Smarc to approve the request of Marie A. Haddad D'Arrigo to purchase a lot in Riverside Memorial Cemetery. The approval is based on the fact that her parents Ernest & Teresa D'Arrigo are buried at Riverside.

Although Ms. D'Arrigo's son and grandson lives in Cape Elizabeth, her being single and a desire to be buried with her parents was the primary factor in the approval.

(3 yes) (0 no)

Joanna Kourakos Krasinski

Moved by Gerald Sherry and Seconded by Sharon Smarc to approve the request of Joanna Kourakos Krasinski to purchase two lots in Riverside Memorial Cemetery. The approval is based on the fact of past long-term residency and graduating from CEHS, her parents (father passed away 2006), brother, aunts and uncles own lots. Although not the deciding factor, her brother, aunt and uncle and cousins reside in Cape Elizabeth.  
(3 yes) (0 no)

Bob & Brenda McLean

Moved by Jessie Timberlake and Seconded by Sharon Smarc to deny the request of Bob & Brenda McLean to purchase a lot (2 cremations) in Riverside Memorial Cemetery. The denial is based on the lack of residency. Mr. McLean lived in Cape Elizabeth for a short time 1951-1964. There are no family members buried or who own lots in Riverside.  
(3 yes) (0 no)

Fletcher Ryan

Moved by Gerald Sherry and Seconded by Sharon Smarc to approve the request of Fletcher Ryan to purchase a lot in Riverside Memorial Cemetery to accommodate his parents' (John Ryan & Faith Wing Ryan) cremains. The approval is based on the fact that Mrs. Ryan was raised in Cape Elizabeth (20+ years). She was a single child and her parents, aunt and uncle and cousin are buried at Riverside.  
(3 yes) (0 no)

### **Discussion –**

#### **Overgrown shrubs and bushes**

The Committee is aware that some lots have overgrown shrubs. Currently the town's policy is when preparing for a burial, if there are overgrown shrubs particularly that impede the burial, the town works with the family to take out the shrubs. The town will remove the shrubs at no cost to the family.

The policy is working and seems to be understood and accepted by families. For now, the Committee will leave the policy as is however it may be a topic for future discussion.

### **Requests from Former Residents to Purchase Lots**

At the last meeting Debra suggested the Committee have a brainstorming session relating to requests from former residents to purchase lots. Are there common requirements that could be applied to all requests? Would a summary of past decisions be helpful when reviewing requests to ensure fairness and consistency?

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After much discussion, the Committee decided it would be problematic to try to outline common requirements because each request is unique. Debra asked if a spreadsheet outlining the approvals/denials and reasons for approval/denial would be helpful. The Committee would like to see the spreadsheet.

### **Next Meeting**

The next meeting will be held within a month or so. The agenda will include any requests for purchase or buy backs and review of the spreadsheet summarizing approvals and denials.

### **Adjournment**

After hearing no further comments the meeting was adjourned without objection at 11:40 a.m.

Respectfully Submitted,

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Debra M. Lane, Town Clerk